

Manager of Financial Reporting



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of **Manager of Financial Reporting!**

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization, and our community.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner.

We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

Primary Responsibilities

- Review and manage completion of government compliance filings and internal and external financial reporting.
- Completion of internal financial analysis and management accounting, as required.
- Serve select Committees of Council by providing policy advice, development of work plans, oversight of the development of meeting agendas, packages, and reports, and engage technical staff in conducting of related activities.
- Develop and recommend adoption of internal control processes, monitor adherence to existing controls, and provide support to the Municipality's Audit & Finance Committee in their consideration and review of internal controls.
- Work collaboratively with select Municipal corporations and regional partnerships to provide financial and management technical expertise.
- Manage and supervise the activities of the Financial Reporting division's staff.

Candidate Profile

Education and Experience

- Post secondary degree in Commerce/Business Administration or equivalent.
- Chartered Professional Accountant (CPA).
- Minimum of two (2) years management experience with experience in a municipal government setting considered an asset.
- In-depth knowledge of GAAP and PSAS

Knowledge, Skills, and Abilities

- Strong verbal and written communication skills.
- Ability to work well in a team environment.
- Strong knowledge of, and skills with, computers including applications within a Windows environment with an emphasis on the Microsoft Office suite of programs, particularly with advanced Microsoft Excel skills.
- Effective teambuilding skills.
- Ability to work collaboratively with other interest groups.

Compensation & Benefits

This is a full-time non-unionized position. Compensation includes a competitive salary, flexible and remote work arrangements, and a benefits plan - including a pension plan (8% employer & 8% employee match)! Salary will be Manager Level of the Municipal Non-Union Pay Scale, \$94,061 - \$120,658 (with CPA) and \$85,510 - \$109,689 (without CPA). Hours of work will be Monday to Friday 8:30am to 4:30pm (35 hours per week). Some evening and weekend work will be required.

For a detailed job description please click [here](#).

Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

Learn more about our region, our organization and our commitment to Equity and Diversity [here](#).

How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line. Help us understand how your talent and experience will help us achieve our vision, mission, and goals. Don't be afraid to be personal! We are excited to get to know you.

Send your complete application package to Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca by **4:30pm Friday November 8, 2024**.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, workhere@countyofkings.ca.

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following: Reference/Employment Verification, Criminal Background, Vulnerable Sector and Education.

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.

